

APPROVED BY
Order No V-2025-020 of the Rector
of Kazimieras Simonavičius University
of 2025 March 5

**RULES OF
ADMISSION TO KAZIMIERAS SIMONAVIČIUS UNIVERSITY FOR FOREIGN
NATIONALS AND PERSONS WHO HAVE ATTAINED THEIR EDUCATION IN
INSTITUTIONS OF FOREIGN COUNTRIES, FOR THE YEAR 2025**

I. GENERAL PROVISIONS

1. The Rules of Admission to Kazimieras Simonavičius University for Foreign Nationals and Persons Who Have Attained Their Education in Institutions of Foreign Countries (hereinafter the “Rules“) regulate the procedure of admission of foreign nationals to Kazimieras Simonavičius University (hereinafter the “University“).
2. Persons – citizens of the Republic of Lithuania living abroad and foreigners of Lithuanian origin who have submitted a certificate from the Lithuanian community in the country from which they have come in substantiation of their Lithuanian origin – who have attained their education abroad, shall be admitted to the University in accordance with the admission procedure for the year 2025.
3. Study programmes offered by the University in the academic year 2025/2026 that are open to foreign nationals in English:

Study programme	Duration (years) and form of tuition	Study field	Qualification degree awarded
Business Management	3.5 (FT)	Business	Bachelor of Business Management
Aviation Management	3.5 (FT, FT (On))	Management	Bachelor of Business Management
Film Industry Management	3.5 (FT)	Management	Bachelor of Business Management
Fashion Industry	3.5 (FT)	Communication	Bachelor of Social Sciences
Modern Communication and Media	3.5 (FT)	Communication	Bachelor of Social Sciences
Aviation Management	1.5 FT (On)	Management	Master of Business Management
Organisational Innovation and Management	1.5 (FT)	Management	Master of Business Management
Fashion Management	1.5 (FT)	Management	Master of Business Management
Integrated Communication	1.5 (FT)	Communication	Master of Social Sciences

Abbreviations: *FT* – full-time, *FT (On)* – full-time online studies

II. ORGANIZATION OF ADMISSION

4. Foreign nationals may be admitted to all study programmes offered by the University, if they have the appropriate educational background and meet the requirements of the programme for which they are applying.
5. Admission of foreign nationals to the study programmes of the University shall be organised and admission procedures shall be conducted by the International Student Admission and Mobility Department. The list of the required documents is set out in Annex 1 to the Rules.
6. Foreign nationals shall apply for studies via a link on the University's website <https://apply.ksu.lt/>.
7. Foreign nationals wishing to study the programmes offered by the University, must attend a motivational (video) interview with Admissions Commission.
8. The decision on the applicant's admissibility to study the relevant chosen study programme shall be made in view of the results of the motivational (video) interview and upon the academic recognition of the applicant's foreign qualifications, which shall be carried out in accordance with the University's Description of the Procedure for the Recognition of Education and Qualifications Related to Higher Education Acquired under Education Programmes of Foreign Countries and International Organisations in accordance with the current valid order of the rector of the University.
9. Structure of the competitive score for admission to the 1st cycle (Bachelor) study programmes:
 - $CS = GPA \times 0,8 + MI$
 - CS – Competitive Score;
 - GPA – the Great Point Average of the Higher Secondary School Certificate grades (the grades shall be converted in accordance with the recommendations of the Centre for Quality Assessment in Higher Education (SKVC));
 - MI – assessment of the Motivational Interview (scored between 0 and 2, as decided by the Admissions Commission).
10. Applicants shall be placed in the competition queue for each programme on the basis of their competitive score.
11. In the event of equal competitive scores, priority shall be given to those applicants to 1st cycle (Bachelor) study programmes who:
 - 11.1. have a higher arithmetic mean of the grades in the Matura certificate;
 - 11.2. have a higher score of the motivational interview.
12. Structure of the competitive score for admission to the 2nd cycle (Master) study programmes:
 - $CS = FG \times 0,5 + GPA + MI$
 - CS – Competitive Score;
 - FG – the Final Grade of the final degree thesis;
 - GPA – the arithmetic average of the grades in the Diploma Supplement (excluding the grades of the final examinations and/or the final degree thesis).
 - MI – assessment of the motivational interview (scored between 0 and 2, as decided by the Admissions Commission).

Applicants shall be placed in the competition queue for each programme on the basis of their competitive score.
13. In the event of equal competitive scores, priority shall be given to those applicants to the 2nd cycle (Master) study programmes who:

13.1. have a higher grade (or grade mean) in the final degree thesis and/or final examination(s);

13.2. have a higher weighted average of the grades in the Diploma Supplement, excluding the grades of final degree thesis and/or final examination(s);

13.3. have a higher score from the motivational interview.

14. Students shall be offered to take a test where they have not taken, or have passed with a lower score than required, the centralised entrance examinations in the country concerned, as recommended by the SKVC.

III. LISTENERS

15. Listeners with secondary education and applying to take first-cycle (bachelor's) study subjects must meet the KSU admission requirements.

16. Listeners applying to take second-cycle (master's) study subjects must have higher education (bachelor's level).

17. The tuition fee for listeners is determined taking into account the number of credits of the study subjects chosen by the listener. The price of one credit is determined taking into account the cost of the study programme and the number of credits.

18. An invitation to study as a free listener at KSU is sent to the person's e-mail.

19. Those invited to study as a free listener at KSU confirm their intention to study by signing the Free Listener Study Agreement.

20. A person wishing to become a free listener submits the required documents which are set out in Annex 1 to the Rules.

IV. PAYMENTS

21. The prices of study programmes are indicated on the University website <https://ksu.lt/>.

22. Admission of foreign nationals to study programmes offered by the University shall be affected after all payments have been made:

22.1. documents handling fee's payment (specified in Section IV of the Rules);

22.2. tuition fee's payment;

22.3. payments of any other fees discussed with the applicant when issuing an admission confirmation letter.

V. SUBMISSION OF DOCUMENTS

23. Foreign nationals applying for studies at the University shall submit the required documents for admission by filling in the online form on the University's website here: <https://apply.ksu.lt/>.

24. Upon submitting their application for studies, persons shall pay documents handling fee of EUR 200.00 to the University's account using the Flywire payment collection system.

25. Once the admission documents have been submitted, the documents handling fee paid is non-refundable.

26. Foreign nationals who meet Admission Requirements are paying one year tuition fee.

27. A foreign national who has received the admission letter but has not received the Visa or Temporary Residence Permit shall receive a full refund of the tuition fee paid.

28. Foreign students from the second study year are paying tuition fees via Flywire payment collection system or by bank transfer to the University's account:

Luminor Bank AB
Bank code 40100
SWIFT AGBLLT2X
LT874010051005561004
Konstitucijos pr. 21A, 03601 Vilnius

- 28.1. no later than 1st September (for autumn semester); and
28.2. no later than 1st February (for spring semester).

IV. REGISTRATION FOR STUDIES

29. After issuance of the admission letter to a foreign national, a mediation letter shall also be provided for the issuance of a multiple-entry national visa type D (hereinafter the “Visa“) or a temporary residence permit for residing in the Republic of Lithuania (hereinafter the “Temporary Permit“).

30. Upon obtaining the Visa or Temporary Permit and arriving in the Republic of Lithuania, the student shall be obliged to register for studies at International student admission and mobility department. A student shall be considered to be registered for studies only when: a) he/she signs the study agreement; b) submits the original educational documents to the representative of the International Student Admission and Mobility Department; and c) when the student’s details are entered in the Lithuanian Student Register.

VI. CONSULTATION

31. Consultations regarding admission to the first (bachelor’s), second (master’s) cycle study programs are held on weekdays:

- I – IV 8:00 – 16:30,
- V 8:00 – 15:30 by the following contacts:

admission@ksu.lt
Ph. +370 659 02020
Whatsup number: + 370 655 44387
Address for live meetings: Dariaus ir Girėno St. 21, office No. 202 (Vilnius, Lithuania)
<http://www.ksu.lt>

VII. FINAL PROVISIONS

32. The Rules shall be amended or supplemented by order of the Rector of the University.

Annex 1 to the Rules of Admission to Kazimieras Simonavičius University for Foreign Nationals and Persons Who Have Attained their Education in Institutions of Foreign Countries, for the year 2025

DOCUMENTS REQUIRED FOR ADMISSION TO THE UNIVERSITY'S STUDY PROGRAMMES IN ENGLISH LANGUAGE

1. Foreign nationals applying for studies in the University's Bachelor programmes shall submit the following documents:

1.1. A filled in application form;

1.2. Proof of education (a secondary school leaving document (certificate, diploma or equivalent)) and scanned copies of supplements thereof;

1.3. A certificate issued by the Centre for Quality Assessment in Higher Education regarding academic recognition of qualifications attained in a foreign country, substantiating that the qualification acquired by the applicant is substantially in line with the requirements for the qualification in Lithuania and entitles him/her to study at Lithuanian higher education institutions. In case of absence of such a certificate, the University will make the academic recognition of the applicant's foreign qualifications, which shall be carried out in accordance with the University's Description of the Procedure for the Recognition of Education and Qualifications Related to Higher Education Acquired under Education Programmes of Foreign Countries and International Organisations

1.4. A copy of the personal identity document (passport).

1.5. A copy of the document attesting the change of surname (or first name), if not all the documents submitted are under the same surname (or first name);

2. Foreign nationals applying for studies in the University's Master programmes shall additionally submit the following documents:

2.1. Secondary school leaving documents;

2.2. A Bachelor's diploma with supplement thereof (or academic certificate);

2.3. A copy of the document attesting the change of surname (or first name), if not all the documents submitted are under the same surname (or first name);

2.4. Direct admission, without bridging studies, to Master studies in Organisational Innovation and Management (field of study – management) and in Integrated Communication (field of study – communication) shall be open to persons who have completed university studies in the field of study that corresponds to the field of study of the programme to which they wish to apply.

2.5 Persons with a university Bachelor degree in a field of study or group of fields of study other than the programme of study to which they wish to apply or persons who have completed non-university professional Bachelor programmes in the area of Social sciences may be admitted to Master studies in Organisational Innovation and Management and in Integrated Communication:

2.5.1. directly, without bridging studies, provided that they have collected at least 30 credits (ECTS) for the passed compulsory fundamental subjects in Bachelor studies and for the compulsory special subjects of the field from the list of subjects approved for the programme of study they wish to apply;

2.5.2. by studying in bridging studies, if, in the passed compulsory fundamental subjects of Bachelor studies and in the compulsory special subjects of the field of study, they

have not collected the minimum of 30 credits (ECTS) from the list of study subjects approved for the targeted programme of study.

2.6. The compliance of study subjects shall be determined by KSU Admissions Commission.

2.7. It shall be possible to pass subjects missing for the studies:

2.7.1. by studying for one semester in bridging studies (up to 30 ECTS credits) and then enrolling in Master studies;

2.7.2. by studying both bridging and Master study subjects at the same time, in accordance with an approved individual timetable of lectures and assessment tests, by spreading the Master studies over 2 years if necessary.