

KAZIMIERAS SIMONAVIČIUS UNIVERSITY SCHOLARSHIP AWARD PROCEDURE

1. The Scholarship Award Procedure (hereinafter referred to as the "Procedure") of Kazimieras Simonavičius University (hereinafter referred to as KSU, or the "University") regulates the amounts of scholarships awarded to KSU students and the conditions and procedure for awarding scholarships.
2. This Procedure has been prepared in accordance with the Statutes of Kazimieras Simonavičius University, the Regulations on Studies and other normative legal acts of the University.
3. The Procedure applies to persons starting their studies at the University from the academic year 2022-2023 onwards.
4. KSU students can apply for two types of scholarships:
 - 4.1 The **KSU Incentive Scholarship**, awarded on the basis of the student's study results of the previous semester of studies, their active participation in the activities of the University and in public activities where the KSU brand is represented, and other criteria specified in Clause 13 of the present Procedure. The KSU Incentive Scholarship is awarded for one subsequent semester.
 - 4.2 The **KSU Progression Scholarship**, awarded for the entire period of study, taking into account the prospective student's competitive score at the time of admission and other criteria as set out in Clauses 16-18 of this Procedure.
5. The amount of the scholarship awarded to KSU students depends on the student's tuition fee for the period for which the scholarship is awarded, and is equivalent to a percentage of the tuition fee paid. The scholarship award may be in the following amounts:
 - 5.1 80 percent of the tuition fee.
 - 5.2 50 percent of the tuition fee.
 - 5.3 20 percent of the tuition fee.

I. SELECTION PROCEDURE FOR APPLICANTS FOR KSU SCHOLARSHIPS

6. The KSU Incentive Scholarship is open to persons who are studying at KSU in all forms of study in the first to fourth year of undergraduate study programmes, in the first to fifth year of integrated study programmes and in the first to second year of postgraduate study programmes.
7. Students applying for the KSU Incentive Scholarship must submit the KSU Incentive Scholarship application form in the University's *Moodle* system within the specified deadlines.

8. Students applying for the KSU Incentive Scholarship shall indicate in their application what KSU activities or projects they have been involved in, and shall clearly indicate their specific personal contribution to the development of KSU's activities as well as their active involvement in the implementation of the University's initiatives etc.
9. After the application deadline, a competitive ranking of candidates is drawn up for the award of the KSU Incentive Scholarship. The competitive ranking of the persons applying for the KSU Incentive Scholarship shall be drawn up in accordance with the evaluation criteria set out in this Procedure.
10. Candidates' applications for the KSU Incentive Scholarship are evaluated and a decision on their position in the competitive ranking is made by a committee approved by the Rector, consisting of the heads of the University's academic departments, the Head of the Study Department, a representative of the Students' Representative Body and a representative of the University's social partners. The composition of the Commission shall be approved by order of the Rector.
11. Notification of the Committee's decision to award or not to award a KSU Incentive Scholarship to a student is sent to the e-mail address indicated in the application form.
12. Students who are awarded a KSU Incentive Scholarship must apply for a KSU Incentive Scholarship transfer within 10 working days of the Committee's decision being sent. Failure to submit the application within the specified time limit will invalidate the decision to award the KSU Incentive Scholarship.
13. Students may be eligible for a KSU Incentive Scholarship in the amounts set out in Clause 5 of the Procedure if they meet the following criteria.

KSU Incentive Scholarship amount	Minimum requirements for applying for KSU Incentive Scholarship	Selection criteria
80 percent of the tuition fee for the next semester	The student meets criteria 1 and 2 and at least four other criteria.	<ol style="list-style-type: none"> 1. The student has no academic or financial debts; 2. The student has a weighted average grade of at least 8.5 points obtained in the last semester of their studies; 3. The student actively participates in the activities of the KSU Students' Representative Body and/or the Student Scientific Society (organise and implement events and initiatives); 4. The student is involved in social and/or voluntary activities related to their studies; 5. The student has a track record of significant scientific achievements; 6. The student represents KSU in international projects, scientific conferences, competitions, exhibitions, etc; 7. The student represents KSU in sports and cultural activities; 8. The student represent KSU's brand and promote KSU to school communities, secondary school pupils, students of other higher education institutions, youth and youth-related organisations; 9. The student is actively involved in the activities of Academic Group Elders and/or Mentors.
50 percent of the tuition fee for the next semester	The student meets criteria 1 and 2 and at least three other criteria.	
20 percent of the tuition fee for the next semester	The student meets criteria 1 and 2 and at least two other criteria.	

14. The KSU Progression Scholarship is open to people who:

14.1 enroll in the first year of the first cycle of all forms of undergraduate or integrated study programmes through the General Admission Procedure (LAMA BPO);

14.2 enroll in the first or higher year of the first cycle of all forms of undergraduate, postgraduate or integrated studies at KSU by direct admission;

15. Applicants who meet the criteria for the KSU Progression Scholarship as specified in Clauses 16-18 of the Procedure shall be informed of the Admissions Committee's decision on the invitation to study at the University and the possibility to receive the KSU Progression Scholarship by e-mail, as indicated in the application form submitted by the applicant. A person wishing to study with a KSU Progression Scholarship must sign a Preliminary Study Agreement or a Study Agreement within the specified deadlines.

16. Persons applying to KSU undergraduate or integrated study programmes from 2022-2023 onwards may apply for the KSU Progression Scholarship of the amount provided for in Clause 5.1 of the Procedure if their competition score, calculated in accordance with the Procedure for the competitive ranking, approved by the Minister of Education, Science and Sport of the Republic of Lithuania and in force in the year of admission, is not less than 9 points excluding any additional points awarded;

17. Persons enrolling in KSU postgraduate study programmes from 2022-2023 onwards may apply for a KSU Progression Scholarship of the amount provided for in Clause 5.1 of the Procedure if their previous studies entitling them to enroll in a KSU postgraduate study programme have been completed with a *Cum Laude* or *Magna Cum Laude* degree.

18. Selection criteria for persons applying for admission to the first or higher year of study from 2022-2023 onwards to study with a KSU Progression Scholarship:

KSU Progression Scholarship amount	Minimum requirements for applying for KSU Progression Scholarship	Selection criteria
80 percent of the total cost of the study period	The person meets criteria 1 or 2	1. The admission competition score, calculated in accordance with the Procedure for drawing up the competitive ranking, approved by the Minister of Education, Science and Sport of the Republic of Lithuania and in force in the year of admission, shall not be less than 9 points, excluding any additional points awarded; 2. The person's previous studies that qualify him/her for a KSU postgraduate degree programme must have been completed with a <i>Cum Laude</i> or <i>Magna Cum Laude</i> diploma.

II. AWARDING AND ADMINISTRATION OF SCHOLARSHIPS AT KAZIMIERAS SIMONAVIČIUS UNIVERSITY

19. KSU scholarships are awarded by order of the Rector of the University.

20. Persons who are awarded a KSU Progression Scholarship undertake to comply with the following conditions in order to maintain the scholarship in subsequent semesters of study:
 - 20.1. They must have no academic or financial debts;
 - 20.2. They must complete each semester with a weighted average grade of at least 9 points in each subject.
21. A student who has received a KSU Progression Scholarship, but during the course of his/her studies fails to fulfil the conditions for the award of the KSU Progress Scholarship listed in Clause 20 of this Procedure, shall forfeit the KSU Progression Scholarship and shall pay the tuition fee stipulated in the Study Agreement for the remaining period of his/her study.
22. A student can only be awarded one type of scholarship at a time, consequently during the period in which the KSU Progression Scholarship is received, the KSU Incentive Scholarship is not available as an addition.
23. A student who loses the right to a KSU Progression Scholarship may be eligible for a KSU Incentive Scholarship during a subsequent study period.
24. The KSU Incentive Scholarship is awarded for one semester of study.

III. FINAL PROVISIONS

25. The competition for the KSU Progression Scholarship is announced by order of the Rector of the University.
26. In all cases not provided for in the KSU Scholarship Award Procedure, decisions on KSU scholarship awards are taken by the KSU Rector on the recommendation of the KSU Scholarship Award and Supervision Committee.
27. This Procedure may be amended in the event of changes in the legal acts of the Republic of Lithuania, which determine the conditions of financing of higher education institutions, the procedure of admission to studies, and in the event of changes in the legal acts regulating the procedure of KSU studies.
28. The Procedures shall be approved by order of the Rector and shall enter into force on the date of its approval.